



The Commonwealth of Massachusetts

Executive Office of Administration and Finance

Designer Selection Board

1 Ashburton Place, 10th Floor, Room 1004

Boston, Massachusetts 02108

TEL: (617) 727-4046

FAX: (617) 727-0112

PUBLIC NOTICE

Addendum to List #08-11, Item #2

July 23, 2008

This Board will accept applications from architects, engineers, or other disciplines as noted, whichever is designated for the projects described in the attached Public Notice identified as Addendum to **List #08-11, Item #2**. Applicants are requested to submit a separate Designer Selection Board Application **2005 Form** (**16 COPIES**).

Application closing date for Addendum to List #08-11, Item #2 is 2:00 p.m., WEDNESDAY, JULY 30, 2008. Copies of the advertisement may be found on the web by going to the DCAM web-site at <http://www.mass.gov/cam/DSB/index.html>.

Please send all correspondence to the Designer Selection Board, ONE ASHBURTON PLACE, ROOM 1004, BOSTON, MA 02108. Please utilize return receipt, registered, or certified mail if acknowledgment of delivery of application(s) is desired. *Forms which may be reproduced can be picked up free of charge on regular work days between 8:45 a.m. – 4:30 p.m. at the above address. Bearer must prepare his own receipt for hand delivered data if a receipt is desired.

ALL APPLICATIONS MUST BE SUBMITTED ON THE NEW DSB 2005 APPLICATION FORM (ENCLOSED HEREIN)

FAILURE TO DO SO WILL BE THE BASIS FOR REJECTION OF YOUR APPLICATION.

**Gordon P. Sainsbury, AIA; RIBA
EXECUTIVE DIRECTOR, DESIGNER SELECTION BOARD**



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PUBLIC NOTICE

**TO: Brockton Enterprise
Patriot Ledger**

**60 Main Street, Legal Ads
15 Pacella Park Drive, Legal Ads**

**Brockton, 02401
Randolph, 02368**

FROM: Designer Selection Board

DATE: July 16, 2008

SUBJECT: Classified Legal Advertisement

On July 25, 2008, please insert one day only, the below approximate 2 column 2 inch classified legal advertisement of the Designer Selection Board. Submit proof of advertisement attached to your invoice. Please refer to P.O. #GAE DESB #7173.

**Gordon P. Sainsbury, AIA; RIBA
EXECUTIVE DIRECTOR
DESIGNER SELECTION BOARD**

PUBLIC NOTICE

DESIGNER SELECTION BOARD

PUBLIC NOTICE

Engineers and architects are advised that DSB Project Addendum to List #08-11, Item #2, dated July 23, 2008 is now available. Copies of the advertisement may be found on the web by going to the DCAM web-site at <http://www.mass.gov/cam/DSB/index.html>. Please send all correspondence to the Designer Selection Board, ONE ASHBURTON PLACE, ROOM 1004, BOSTON, MA 02108. Application closing date is 2:00 p.m., WEDNESDAY, JULY 30, 2008.

PUBLIC NOTICE

DESIGNER SELECTION BOARD

PUBLIC NOTICE

THIS ADDENDUM TO DSB LIST 08-11 #2 revises the Personnel and Qualifications and extends the filing date for applications.

**COMMONWEALTH OF MASSACHUSETTS
DESIGNER SELECTION BOARD PROJECT CRITERIA**

DSB LIST # 08-11 **ITEM #** 2 **DSB PUBLIC NOTICE DATE** 25 June 2008

LAST DATE FOR FILING APPLICATION IS: 30 July 2008 at 2:00 PM

The Board recommends applications to be submitted by any of the following firms:

(<input checked="" type="checkbox"/>)	Architect	()	Engineer
(<input checked="" type="checkbox"/>)	Architect/Engineer (A/E)	()	Other:

PROJECT NUMBER: **001**

PROJECT TITLE: **Repairs and Renovations**

PROJECT LOCATION: **Brockton and Canton**

AWARDING AGENCY: **Massasoit Community College**

APPROPRIATION SOURCE: **College Funds**

AVAILABLE AMOUNT: **As required by projects**

ESTIMATED CONSTRUCTION COST: **Less than \$1 million for each project**

TOTAL FEE, excluding reimbursables, based on scopes of work and services authorized, shall not exceed:

(☒) Lump sum established set fee per C.7, §38G(a) 300,000 Dollars

IMMEDIATE SERVICES AUTHORIZED:

(☒) CERTIFIABLE BUILDING STUDY
(☒) SCHEMATIC PLANS AND OUTLINE SPECIFICATIONS
(☒) DESIGN DEVELOPMENT PLANS AND SPECIFICATIONS
(☒) CONSTRUCTION PLANS AND SPECIFICATIONS
(☒) ADMINISTRATION OF CONSTRUCTION CONTRACT
() OTHER

MBE/WBE PARTICIPATION:

In accordance with Executive Order #390, Massasoit Community College has established minimum goals of 8% MBE participation and 4% WBE participation for the combined value of the study and final design contracts for this project. MBE/WBE goals must be met within the list of requested prime and sub-consultants. All applicants must indicate how they will meet these goals and will be evaluated on that basis. Further information about the MBE/WBE Program appears in the DSB Public Notice at pages 4-8 entitled "Participation by Minority Owned Businesses and Woman Owned Businesses" and at Attachment E of the DCAM Standard Contract for Design Services. Applications from MBE and WBE firms as prime consultant are encouraged.

N.B.1: This contract will be a "house doctor" contract. Multiple projects of the type described in the General Scope of Work may be assigned, and fee increments approved, up to the total value of the contract.

N.B.2: The Awarding Agency may award up to three (3) contracts, each with a total fee of \$300,000 to qualified designers under this contract.

APPROPRIATION LANGUAGE:

N/A

GENERAL SCOPE OF WORK:

At 75 acres, Massasoit Community College's Brockton campus is the smallest of the community colleges in the Southeast Region, in terms of land area. In terms of enrollment, Massasoit Community College is the largest community college in the region, making its campus the region's most dense.

The typically single-storied campus buildings are arranged orthogonally around a large, sunken, paved central quad. The grid-like organization of buildings creates a sense of accessibility and permeability upon arrival to campus. Parking lots line the central access road to the west and south, while athletic fields occupy land to the east and south.

The topography at the Brockton Campus slopes at gentle three to four percent grades from west to east. The high point, at the west entrance, is 150 feet above sea level, while the lowest area, at the athletic fields to the east, is 100 feet. Although the campus is surrounded by wetlands, very few are found on college property. It is significant to note, however, that wetlands run the entire length of the eastern property line. This property line borders the athletic fields.

The Canton Campus is a 30 years old multi-level facility on 18 acres in the Blue Hills area south of Boston.

A more detailed description of the facilities in Brockton and Canton is attached.

Examples of some of the immediate projects will be:

Exterior envelope evaluation and repairs

Renovations to student related offices on both campuses

Assistance with specifications and drawings for gymnasium flooring, exit doors and framework

Structural and mechanical evaluations and assessments.

Evaluation of mechanical and electrical infrastructures

ADA compliance and review of scope of work for sidewalks, ramps and stairway work in progress

GENERAL CONDITIONS FOR THIS CONTRACT:

Contract

This contract is limited to projects with an estimated construction cost of less than \$1,000,000 as per M.G.L. C. 7 §40B, as amended by C. 159 §15 of the Acts of 2000 and C. 245 §22 of the Acts of 2002. **The designer must prepare studies for all projects under this contract, and all studies must be certified by DCAM before final design can proceed.** Master plans and/or studies for any projects with an estimated construction cost of \$1 million or more may not be performed under this contract.

The applicant agrees to execute *DCAM Standard Contract for Final Design and Contract Administration Services* (Revised 11/06)¹ or its successor, without revisions or modifications.

Procedures

The designer will follow the procedures established in DCAM's Designer Procedures Manual dated June 2005 (http://www.mass.gov/cam/dlforms/DPMD_2005_06.doc). Applicants are urged to review and become familiar with the following supplemental material, which is available on the web at: (<http://www.mass.gov/cam/DSB/index.html>).

Construction Specifications

The designer shall utilize the new DCAM Standard Specification provided at the contract signing.

Executive Order 484

This project shall comply with all applicable requirements of Executive Order 484 (EO 484): see <http://www.mass.gov/Agov3/docs/Executive%20Orders/Leading%20by%20Example%20EO.pdf>. All building studies shall include preliminary estimates of the project's energy use, water use, and greenhouse gas emissions using protocols established by EOEEA, and shall evaluate their impact on the operating agency's plan to meet EO 484's goals.

¹ The *DCAM Standard Contract for Final Design and Contract Administration Services* (Revised 11/06) replaces the former *DCAM Form C-2 Contract for Designer Services*.

Universal Design

In addition to complying with 521 CMR, The Rules and Regulations of the Architectural Access Board (http://www.mass.gov/aab/aab_regs.htm), the consultant will review ADA Title II (<http://www.usdoj.gov/crt/ada/reg2.html>), and the ADA Accessibility Guidelines (<http://www.access-board.gov/adaag/html/adaag.htm>), to ensure that the proposed design meets the civil right intent of this act. The requirements of these two laws may differ and the consultant must comply with the more stringent. Design solutions will meet the diverse and changing needs of users across age, ability, language, ethnicity and economic circumstance. DCAM welcomes innovative design strategies that are simultaneously equitable, flexible and legible for all and extend beyond minimal compliance with accessibility regulations.

Cost Estimating

Cost estimates, cost models, and estimator participation in both the study and the design phases shall meet the requirements of the current DCAM *Cost Estimating Manual* and will be submitted in Uniformat II in the study phase and in both Uniformat II to Level 3 and CSI Masterformat in the design phase. The *Cost Estimating Manual* can be found at http://www.mass.gov/cam/dlforms/CEM_Feb06.pdf, and Uniformat II can be found at <http://www.bfrl.nist.gov/oae/publications/nistirs/6389.pdf>.

CONDITIONS FOR APPLICATION:

The applicant's current or updated Master File Brochure must be on file with the Board prior to the date of application. As a condition of application, each applicant, if selected for the new project, agrees to carry professional liability insurance in an amount equal to the lesser of \$5,000,000 or 10% of the Project's Fixed Limit Construction Cost, but in no event less than \$250,000 per claim in accordance with the *DCAM Standard Contract for Final Design and Contract Administration Services (Revised 11/06)*, (i.e., minimum coverage of \$250,000 up to \$5,000,000 depending on the construction cost). The Agency may seek additional coverage for the selected designer, and if so will bear the cost of the additional coverage.

APPLICATIONS WILL BE EVALUATED BASED ON THE FOLLOWING PRIME AND SUB CONSULTANT PERSONNEL AND EXTENT OF COMPLIANCE WITH MBE/WBE PARTICIPATION GOALS. PLEASE ALSO SEE QUESTION #6 ON DSB APPLICATION 2005.

- | | |
|-----------------------------------|---------------------------------|
| 1. Architect (as prime) | 6. Civil Engineer |
| 2. Electrical Engineer | 7. Exterior Envelope Specialist |
| 3. Mechanical Engineer (MPFP) | 8. LEED Accredited Professional |
| 4. Structural Engineer | 9. Cost Estimator |
| 5. ADA Title II Access Specialist | |

If the Applicant plans to fulfill any of the sub-consultant roles, so indicate on the organizational chart. Project Managers for Study and Final Design should be listed separately.

APPLICATIONS WILL BE EVALUATED BASED UPON THE REQUIREMENTS OF M.G.L. Ch. 7 §38F AND WORK LISTED ON DSB APPLICATION 2005 SECTIONS 8, 9 AND 10 WHICH ILLUSTRATES CURRENT QUALIFICATIONS IN THE FOLLOWING AREAS:

- | | |
|---|---|
| 1. External envelope evaluation and repairs for buildings of a similar age and type | 4. Experience with Massachusetts state procurement rules and regulations |
| 2. Design and renovations to higher education classrooms, offices and labs of varying sizes | 5. Architect and Engineers must show experience with projects at colleges of similar age, size and type |
| 3. ADA Title II Compliance at a higher education facility | 6. Mechanical Engineer must demonstrate success in applying for utility incentives and significant experience in energy efficient design and alternative energy systems, including projects verified to be 20% or more above MA or ASHRAE energy code |

APPLICANTS PLEASE NOTE

A copy of the most current Application Form and Instructions - **DSB 2005 Application Form** is included with this Notice, and is available for download at http://www.mass.gov/cam/forms/fi_dselectboard.html.

Only complete applications submitted on the **DSB2005 Application Form** may be considered by the Designer Selection Board. Applications that are incomplete or submitted on a form other than **DSB2005**, may be rejected as non-compliant and will not be considered by the Board.

Applications received at the DSB Office after the advertised deadline will not be considered.

Massasoit Community College

Brockton Campus – One Massasoit Blvd., Brockton, MA 02302

Campus Character

Massasoit Community College is located less than two miles (about a five minute drive) from downtown Brockton, MA. The campus has seen the least amount of new building of any of the schools in the Southeast Region Massachusetts State and Community Colleges. Four of the campus' ten buildings were completed in 1974, with the remaining six buildings completed in 1977. The campus' oldest three buildings are in the northern part of the built campus and now house technology, science, business and maintenance. The six buildings constructed in 1977 filled in the central and southern parts of the built campus, establishing an incredibly compact site. This compactness allows for a clear clustering of uses, making campus resources considerably user-friendly. The campus' overall physical program has academic buildings organized in an irregular grid on the central and northern portions.

As there has been no new construction on the campus since 1977, and most campus buildings are due for an upgrade. Future renovations and new construction need to provide a better fit between facilities and programs, especially since the school's curricular focus has shifted considerably since the 1970's. The age and adequacy of existing buildings do not currently allow for modern laboratory facilities and technology to support current and future academic programs.

Canton Campus – 900 Randolph St., Canton, MA 02021

Campus Character

The Canton Campus is a 30 years old multi-level facility on 18 acres in the Blue Hills area south of Boston. Specialized labs, arts studios, and CAD and Macintosh computer labs support the technical and visual arts programs on campus. The campus is home to the Milton Art Museum, Akillian Gallery and the College's Professional Development Center. It is approximately 13 miles from the Brockton Campus.

Conference Center – 770 Crescent St., Brockton, MA 02302

Campus Character

The Conference Center is 30 years old and is a full service one-level facility located adjacent to the Brockton Campus and is available for meetings and functions.

The square footage of the buildings on the Brockton Campus, Canton Campus and the Conference Center is as follows:

<u>Building Name</u>	<u>Total Square Footage</u>
Brockton Campus	
Administration Building	24,570
Business Building	26,100
Field House	72,250
Fine Arts Building	53,650
Humanities Building	26,770
Liberal Arts Building	26,770
Maintenance Building	7,000
North Storage	10,000
Science Building	27,100
Student Union	89,527
Technology Building	28,349
Canton Campus	133,951
Conference Center	24,000
Grand Total	550,037